

KDT Directors meeting 29/11/24

Present Alison Roberston, Charlotte Mackinnon. Janice Hill, Norma Smith

1 **Apologies** Nicola Carmichael

2 **Previous Minutes:** passed with amendment; add item re needing to investigate crowdfunding process.

3 **Matters Arising:**

- Crowdfunding Just giving charge £15 annually. Golden Giving charge percentage of donations Action: Charlotte To ask Nicola if she can maybe investigate some options.
- Alison has received drawings of Carpark from Fiona Crawford
- Check if Gordon has uploaded minutes of previous directors' meetig

4 **Bank Account and Finance**

Thanks to Janice for applying for Bank of Scotland Account which is in the process of being set up. Directors have authorised account and provided signatures... an additional verification step may be required eg taking passport to a bank. Currently account just set up for one signatory but we can add more when need arises when dealing with larger sums in account.

We agreed that all directors would put in £20 towards an initial opening balance to set the ball rolling. Action: All when bank account details known and can do online transfer.

Alison trying to get hold of Government Gateway ID and password from Elizabeth Porter so Janice can submit ZeroTax return for this year's Corporation Tax.

Possible funding Sources (best to word applications as no-specifically as possible so not restricted to use):

- Westfield Quarterly funding applications
- East Coast Pylons -about £5k – might be good for car park maintenance.

5 **Portmoak Hall Committee Meeting**

Norma, Charlotte and Alison attended so could update on progress of car park purchase and allocation of parking spaces.

Alison met afterwards with Cath (member of church session) to check that KDT and Church session are all on the same page and to explain why KDT are maintaining CrTB as backup till private purchase by KDT confirmed. Alison sent Cath email to summarise meeting and to confirm drawings of carpark and that 16m² = 6 spaces. **Alison** to chase Cath for reply so this can be used as evidence of agreement about parking space for C o S trustees.

6 Solicitors

Charlotte has approached 4 local firms and whilst 2 said they were too busy to help. Andersons and J&G Wilson said they could. Former gave an approx.. estimate of £1005 **Charlotte** to establish worst case cost with Andersons (for grant purposes so have some leeway if purchase turns out more complex than expected). Find 3rd solicitor to give quote as may need 3 if using Scottish Land Fund to cover solicitor costs.

7 Way Forward

Alison to email CoS Land Mgt Team to keep them UpToDate with our local negotiations and establish best way to proceed. Need to try and get idea of their timescale to sell for our funding applications etc.

PKC Head of Bereavement Services have been in touch re maintaining access to graveyard. Alison has referred them to the CoS so they can ensure this is included in the new titles.

PKC have commissioned Travel Strategy for Kinnross~shire. Church car park quite strategic for access to local walks and Bishop Hill. Malcolm Strang Steele has suggested we approach Outdoor Access Trust for Scotland to investigate whether they might consider co-managing the carpark with us. **Alison** will investigate if this is viable option.

We need agreement to purchase car park in writing so we can start pursuing finance. Would minutes from the Kirk Session meeting be sufficient?

NB Portmoak Church closing at the end of this year with only occasional activities after that.

7 AOB

Ask **Gordon** to set up Dropbox so documents can be easily shared with those given access. Use info@kdt as dropbox email. Once done, ask **Gordon** to upload historic documents so have shared on-line archive.

KDT Facebook (41 followers)... last updated 17th March. **Alison/Nicola** to update and ask for folk with technical business/financial skills.

Next meeting Thursday 13th March